



The Islamia University Of Bahawalpur,
Bahawalnagar Campus
Tentative Course Plan
DEPARTMENT OF APPLIED PSYCHOLOGY

Class: BS

Semester- 2nd

Session: 2019-2023 (Fall)

Instructor	MUHAMMAD UMER CH	Email: chumer0666@gmail.com	
Course Title	English-II	Program	BS (Hons)
Course Number	PSY-01201	Credit Hours	32

Lecture	Monday (2:30 pm to 04:00 pm), Tuesday: (12:30 pm to 02:00 pm), Room # 3
----------------	---

Course Objective:

To provide the students with a detailed description of the intellectual development, an understanding of the traditional grammar and its contents with proper examples and concrete practice. The course will cover the ways in a language can be made more easy and interesting for common everyday use. The main focus will be on the analysis and critical evaluation of the certain works that are considered model representations of the radical shifts in language practice and change and language's social and cultural sensibilities evident in the standard usages. The ideological viewpoint of the course is to make learners able to comprehend the grammatical structure of the contents and mould them according to the context in past, present and future tenses. The art of comprehension, precis writing, translation, letter and application writing and essay writing will also be taught to the students.

Methods of Teaching

- Assigned readings
- Group activities & Discussion
- Audiovisual aids lectures
- Web-assisted instruction
- Student-Directed Teaching

Resource Material

The Complete Presentation Skills by Suzy Siddons	
High School English Grammar & Composition by Wren and Martin	
2.Reference Book	3.Research Papers
i	Handouts will be provided for practice
ii	Wikipedia will also be used
iii	And practice exercises for practice

Office Help Hours

Monday, Tuesday: 01:30pm

Grading

Exam (Date to be announced)
 Mid- Exam (30%) Final Exam (50%)
 Problem Session/Assignments (20%)

SEQUENCE OF TOPICS TO BE COVERED

Lecture Date	Session #	Topics (outline of main topics and sub topics)	Chapter #	Tutorial /Laboratory
	1+2	Introduction to English Language, Grammar and Presentation. Importance of English Language and speaking in today's Scenario	The Suggested Books and handout provided by the	Classroom and Campus' Conference Hall
	3+4	Basic and standard sentence structure of English Language i.e. Types of sentence, The Discussion on Phrases, Clauses etc.		
	5+6	Creative Writing , English Essay Writing Introduction, Kinds of Essays , How to write an Essay		
	7+8	Introduction to Presentation, Why Presentation Skills training?		

	9+10	Organizing and Preparing for a Presentation		
	11+12	Presentation writing, editing and structuring		
	13+14	Key elements of a Presentation		
	15+16	Revision of the above discussed topics		
Mid Term Exam According to Academic Calendar				
	17+18	Ways to improve Presentation Skills	The Suggested Books and handout provided by the Instructor	Campus' Classroom and Conference Hall
	19+20	The three essential ingredients of a presentation (The Audience, the presenter, the presentation itself)		
	21+22	Common Causes of Ineffective presentation , Steps needed to make an effective presentation		
	23+24	Body of Presentation , Speaker's body language during Presentation		
	25+26	Tips and Techniques for Effective Presentation		
	27+28	Speaking Skill in detail		
	29+30	Presentations and Speaking Skills		
	31+32	Revision and farewell		
		Final Term Exam	Course/Discussion from session 1- 32	

Student Evaluation criteria:

Attendance	5%
Workshop / Assignments/Case study	5%
Surprise Test/Sudden Test, Quizzes	5%
Class Participation	5%
Mid Term Paper	30%
Final Term paper	50%
Total	100%

Student Responsibilities:

Students must attend class. Failure to attend class may result in failure in the course. Students must also arrive on time and remain in class for the entire period. Cellular Phones and Beeper must be Turned off (Proper classroom decorum [behavior] adopts, Course outlines and calendars explain requirements and assignments, students are responsible for knowing what they say. Students are also responsible for doing all assigned work on time. Excessive absences (more than 03) will result in "F Grade". Students may prepare Sketchbook for taking notes and for references.

Instructor/Tutor

Approved by:

Dean/ Chairman/ HOD/ Subject Specialist/ Program Coordinator